

This monthly report is intended to provide the Vernon College Board of Trustees, Vernon College Foundation Board members, as well as college faculty and staff, with updated information regarding significant college activities, issues, and accomplishments.

College Governance – Dr. Dusty R. Johnston, President

- At the January 14, 2026 board meeting the Vernon College Board of Trustees considered and approved:
 - Financial and Investments report
 - TASB Update 50
 - Updated Vernon College Facilities Master Plan 2026-2030
- At the same meeting, the board heard updates and reports on:
 - 2026-2027 tuition and fee proposal
 - Student Success Data Fact—CBM 116 follow-up report
 - Athletic scholarship report
 - 2025 IT Management Review
 - Student Highlight
 - Athletic Events
 - Philanthropic data
- Employee professional development—the Spring 2026 Kick Off for all employees conducted on Thursday, January 8, 2026 on the Vernon campus. The all-employee portion of the meeting was in the King Center. The spring faculty was conducted on Friday, January 9, 2026 at Skills Training Center. Both events were very informative.
- Vice President evaluations are conducted in early February and the President is evaluated by Board of Trustees at the February 11 meeting.
- Board meeting dates for 2026 will be :
 - January 14 July 8 (Annual retreat)
 - February 11 August 12
 - March 11 September 9
 - April 8 October 14
 - May 13 November 11
 - June 10 December 9
- Board of Trustee Self Reflection—Vernon College has identified this an annual opportunity to assist in meeting future SACSCOC expectations Board members will receive a short and simple survey in late January using survey monkey for them to complete to document a self-reflection opportunity. The survey information will also be used to assist in developing the agenda for the July 8, 2026 board retreat.
- Reminder of upcoming events
 - TCCTA Conference – Frisco, TX—February 18-20, 2026
 - Vernon College Foundation Online Auction – March 3-5, 2026
 - March Board of Trustees meeting – Wednesday, March 11, 2026
 - Spring Break – March 9-13, 2026

Instructional Services – Shana Drury, Vice President

- Held a great Division Chair meeting Jan. 7
- Held successful Staff Development and Faculty Development meetings on Jan. 8 & 9
- December mini finals Jan. 8
- URHC quarterly meeting
- Interviews for Coordinator of Protective Services
- Started Spring classes on Jan. 14
- Held calendar meeting to develop the All Encompassing calendar for 26-27

- Held VISD meeting regarding CTE opportunities for 26-27
- Facilities Planning Committee meeting Jan. 30
- Nursing department developed an application process through Element 451
- Implemented upgrade to Faculty Success module and finalized process for faculty professional reviews

Student Services – Dr. Criquett Chapman, Vice President

Highlights in January:

Dean – Housing & Marketing/Recruiting

- January 12 – onsite Registration
- January 13 – onsite Windthorst Junior High
- January 14 & 15 – Coffee, Cocoa, and Classes welcome tables at CCC and Vernon
- January 20 – onsite Region 9
- January 21 – Spark Ed Region 9
- January 20 & 21 – Voter Registration tables at CCC and STC
- January 22 – Olney HS visit to CCC & STC
- January 22 – Archer County Job Fair
- January 23 – Vernon High School Visits
- January 26-30 – Counselor Road Trip to all service area high schools – RESCHEDULED WINTER STORM
- January 27 & 28 – Communities in Schools Presentations – RESCHEDULED WINTER STORM

Admissions/Registrar/Testing

- Cyndi Danner, Layce Cates, and Sjhonton Fanner evaluated transcripts
- Lupita Avitia sent welcome emails to all new VC students
- Karla Wooten, Cyndi Danner, Julie Lama, Lupita Avitia, Rebecca Ashlock, and Layce Cates used Element 451 for application processing and student messaging
- Kareen La Touche working with international students and training in Adm/Reg processes
- Julie Lama delivered Meals on Wheels
- Admissions/Registrar office sent out notices for students on Academic Suspension, with assistance from Kelly Miller—thanks Kelly!
- Admissions/Registrar office completed athletic eligibility for Baseball, working on Softball
- Adm/Reg certified CBM00A and CBM00C with help from Maria Servin—thanks Maria!
- Ashley Burnham and Amanda Luevano administered over 105 tests in the Testing Centers! Tests administered: TSI, TCEQ, GED, Accuplacer, and HESI
- Ashley Burnham and Amanda Luevano entered scores in Element451 and Colleague
- It's HESI time in the Testing Center!

Financial Aid

- Posted the Financial Aid Blog for January “9 Myths About the FAFSA and Applying for Financial Aid” to guide students through the misunderstood information about the FAFSA
- December Mini Satisfactory Academic Progress completed and students notified
- Began working the IPEDS report for 2025-26 along with Brad Beauchamp
- Completed the 2024-25 Financial Aid Database Report 3 assessment activity report
- Completed the 2024-25 Independent Audit assessment activity report
- Successfully pulled down 1314 FAFSAs for 2026-27, which is 378 more than this time last year
- Posted many Facebook and Instagram posts on registration, completing the 2026-27 FAFSA and VC scholarship application for the upcoming Fall 2026 semester, work-study positions available, resources available to students, and much more

Student Success

- Program Spotlight: ESSI – Emotional Support Services and Intervention

Student Success supports students by connecting them with vital mental health resources and support services. In addition, through monthly outreach topics, it keeps mental health conversations visible, relevant, and at the forefront of campus life—reducing stigma and encouraging students to seek help when they need it.

- Student Success Specialists:
 - VC Food Pantry had 26 requests in January.
 - Food Pantry is in need of paper grocery bags – every bag makes a difference. Thank you for those who can contribute!
 - Jacqueline Bone participated in the Healthy Food Coalition meeting for Vernon on Wednesday, January 7th.
 - Final Registration on Monday, Jan 12th had just over 100 new registrations plus many reschedules.
 - Ann Marie McMillan shared a Student Highlight at the Board Meeting on Wednesday, January 14th.
 - Alex Knox presented to the new LVN class about support services on Wednesday, January 14th.
 - Foundation approved two Grants: In-Person Orientation 2026 and Food Pantry on Thursday, January 15th.
 - Alex Knox and Ann Marie McMillan participated with others from Vernon College in minding College Minds – Crisis Supports Convening on Thursday, January 15th.
 - MSU hosted a transfer table at CCC in the back atrium on Wednesday, January 21st and VER in the sub on Thursday, January 22nd.
 - Met with Criquett Chapman to discuss current Early Alert follow-up process on Friday, January 23rd.
 - Due to ice/snow storm the Juggler for the “Juggling it All” was cancelled for last week of January looking into rescheduling.
 - Due to ice/snow storm the I’m First – First Generation monthly lunch was cancelled for the last week of January looking into rescheduling.
 - Held interviews on Thursday, January 29th for Administrative Assistant.
- Veterans Affairs Benefits:
 - Certified Spring 2026 VA Education Benefits.
 - Valerie Whitten attended the Northwest Texas Veterans Coalition Meeting on January 22nd.
- Dual Credit:
 - Lauren Loskot joined the Leadership Wichita Falls for 2026.
 - Christian Ford participated in the Pathways Leads Meeting for the Texas Pathways Institute on Tuesday, January 20th.
 - January 22nd Vernon ISD met with Vernon College to discuss CTE opportunities for the 2026-2027 school year and finalized academic course offerings for Dual Credit.
 - High School Visits:
 - Burkburnett HS on 1/22

Police

- Prepared the officer schedules for the month of February.
- Prepared coverage for all Special Events.
- All Fire, Safety, and Clery Reporting are up to date.
- All officers’ daily logs are complete and have been looked through. No major issues currently

Upcoming in February:

- Professional Reviews
- Rescheduled Counselor Road Trip
- February 2 – Boys and Girls Club Presentations
- February 3 – Leadership Wichita Falls at CCC
- February 4 – onsite at Seymour HS
- February 5 – onsite at Burkburnett Middle School
- February 5 – STC tours
- February 6 – onsite Holliday HS
- February 10 – onsite Memorial HS
- February 11 – Communities in Schools tours Vernon Campus
- February 13 – onsite VHS
- February 17 – onsite Midway HS
- February 18 – onsite Henrietta HS

- February 19 – Harrold HS group tour Vernon Campus
- February 19 – onsite City View HS
- February 20 – onsite IPHS
- February 24 – onsite Premier HS
- February 25 – Student Services Retreat
- Submitting IPEDS Report
- Catalog Corrections for 2026-27
- Annual Staff Evaluations
- Kick off “Get your Pell On” campaign to prepare Pell eligible students for summer 2026

Finance/Administrative Services/Physical Plant – Mindi Flynn, Vice President

Business Offices

- 1098-T’s were processed by Cindy Hotz and uploaded to www.1098tforms.com for students to access. A copy was also mailed to students.
- 1099’s were processed by Shelly Mason and mailed to necessary vendors.
- W-2’s were processed by Margaret Kincaid and uploaded into myVC for employees who opted to receive theirs online. Others were mailed.
- All tax forms were filed with the IRS.
- Integrated Fiscal Reporting System (IFRS) was completed and submitted to THECB.
- The Community College Annual Reporting and Analysis (CARAT) was completed and submitted to THECB.
- Single Audit Resource Center survey was completed.
- Report of Fundable Operating Expenses was completed and submitted.
- Renewed several contracts with Benchmark for a 60 year term.
- Completed the TACC local revenue survey.
- Provided financial information to Rachel White for a grant proposal.
- Working on evaluations.

Physical Plant

- The grounds and maintenance guys spent hours clearing paths and pavement after the ice storm and applying ice melt until we ran out. Huge shout out to them for making our areas safer! CCC also had several roof leaks during the storm and the maintenance crew spent several days cleaning up the mess.
- Held a Facilities Committee meeting on January 30, 2026.
- Replaced a water heater in King Gym and upgraded the chemical feed in the pool.
- Repaired several water leaks in grounds on Vernon Campus.
- Repainted the women’s locker room in the CCC gym, after moving the lockers to the cosmetology area.
- Replaced recirculating pump, pipe and fittings for cosmo’s hot water feed.
- Assembled, mounted and painted server racks for the IT dept.
- Brett Wilson met with a roofing company to get a quote on replacing the CCC roof.
- Had the grease pump cleaned and inspected in the VC Café area.
- Working on evaluations.
- Ongoing retrofitting of LED lighting in buildings.
- Mowing weekly and landscaping at all locations.
- Cleaning and sanitizing daily and nightly, as well as stripping and buffing floors.

Human Resources

- Personnel
 - Employment
 1. Michael Hayhurst, Coordinator of Protective Services, Skills Training Center, effective February 2, 2026
 2. Lesley Willie, Custodial Technician, Vernon Campus, effective February 16, 2026
 3. Nikki Lewis, Administrative Assistant-Student-Success, Century City Center, effective February 19, 2026
 - **NO RESIGNATIONS!!!!!!**

- Michelle White
 - Completed my professional review and safe college trainings
 - Working with Maria Servin getting HR set up in SoftDocs
 - New Hires (13): 3 full time, 4 students, 2 part-time, 4 adjuncts
 - Pulled the full-time employee list for Mary King for Christmas card
- Jackie Polk
 - Presented Supervisor Training Professional Development during Staff Development
 - Completed Military Report
 - Completing SafeColleges completer information
 - Attended MLK Prayer Breakfast
 - Working on Professional Reviews

Information Systems and Technology – Dr. Roxanne Hill, Vice President

VC IT Department

- Meetings
 - Weekly Colleague Team LEAD
 - RunBiz bimonthly meeting attended by Dr. Roxanne Hill, Maria Servin, Brian Goss, John McKee
- Projects
 - Scheduled Employee Computer Replenishments for March 2026
 - Classroom Technology Roadmap Discussions
 - Training
 - 12 Faculty Course Redesigns with Crystal Tate and Jeff Chan
 - Lori Arnold** – PSYC 2301 General Psychology
 - Julata Brooks**- RNSG 1311 Nursing Pathophysiology
 - Cindy Coufal** – ENGL 2321 British Literature II
 - Jeff Griner** – TBD
 - Katrina Gundling** – PHRA 1243 Pharmacy Tech Cert Review
 - Tom Hickey**- VNSG 1201 Mental Health and Mental Illness
 - Bettye Hutchins** – LEAD 1100 Workforce Dev Critical Thinking
 - Dean Johnston** – ENGL 2322 British Literature I
 - Will Robertson** – BIOL 1308 Biology Non Science
 - Jason Scheller** – HIST 1301 U.S. History I
 - Andres Sotelo** – MATH 1342 Elementary Statistical Method
 - Chaz Tepfer** – WLDG 1337 Intro to Welding Metallurgy
- Help tickets submitted for January 2026 – (180) *with 100% Satisfaction Score*

Institutional Assessment, Planning, and Effectiveness – Dr. Brad Beauchamp

- Completed the IPEDs Graduations Survey
- Completed the IPEDs Graduations 200 Survey
- Completed the IPEDs Outcomes Measures Survey
- Completed the SACSCOC Financial Profile
- Attended group meeting with SACSCOC VP Dr. Crosby
- Continuing work on Clearinghouse PDP files
- Completed data request for Instructional Services
- Completed data request for Institutional Advancement
- Completed data request for Dr. Johnston

Institutional Advancement – Michelle Alexander

- Callee Serrano is collecting and cataloging items for the Vernon College Foundation On-Line Auction, March 3-5. Please contact her if you have items to donate and bid high; bid often.
- Michelle Alexander attended the annual Martin Luther King Prayer Breakfast on January 17 at MPEC.
- Michelle was asked to serve again as Chairman of the North Texas Area United Way Board of Trustees for 2026.
- The Vernon College Foundation Board held their Quarterly Meeting on Thursday, January 15 in the Board Room on the Vernon campus.

- Assisting students with 2026-2027 General Scholarship Applications; Round 1 priority deadline is March 15.
- Michelle participated in the Arts Council of Wichita Falls Board Meeting, January 20 at the Kemp Center for the Arts.
- Michelle attended the Blackbaud Webinar, *Recording Scholarship Recipients in Blackbaud Raiser's Edge NXT* on January 21.
- Working on catalog edits which are due this month.

Athletics – Jason Jenkins

- Rodeo led it off for use this year in the athletic department but not necessarily by choice. With the weather as it was baseball missed out on 6 games to start the 2026 spring season. There was a double header with Clarendon that got cancelled on January 23rd and 2 double headers with Richland (1/28 and 1/31) that Mother Nature decided we didn't need to play. Baseball does begin its' season on the 5th against Redlands College at home. That leads into a very busy month with 16 games on the schedule. Let's hope that we get them all completed.
- Softball didn't have the issues that baseball did as no games were scheduled during January. They open their season against Trinidad State College on Friday, February 6th at 1:00 p.m. Lots of excitement about this team. Pitching depth is a major plus and there are more than a few that can have a major impact at the plate as well. The ladies will be heading to 2 tournaments this month. First heading to Denison for the Winter Blast Tournament and then two weeks later at the OKC Invitational. Looking forward to some major success coming from the Kirk.
- As mentioned the Rodeo team got to business quick with their first event at the inaugural Ft. Worth College Rodeo at the Will Rogers Arena. It was a bit different as the rodeo took place Monday through Wednesday due to the availability of the arena. They have a break after this rodeo and then head to San Antonio for that college rodeo on March 5-7. Lots of action ahead for these cowboys and cowgirls.
- Volleyball begins its quest towards next year with some off-season work outs. They officially start on February 6th but have been busy in the weight room on their own until then. Schedule should be completed very soon.
- Jason Jenkins will be attending a couple of zoom meetings with the NJCAA D1 Baseball Committee on February 6th and then with the NTJAC Athletic Directors on February 27th.
- Breezy Zambrano has been busy with rehabilitations and making sure the teams are ready to go for a busy spring season.

DRJ Comments

- The fact that enrollment increased about 3% for the spring 2026 semester over the spring semester 2025 is significant. I appreciate the work that everyone is doing to extend the trend to an increase for the fall 2026 semester.
- I encourage everyone to continue to develop working knowledge of the new funding methodology for Texas community colleges. In the coming months, there will be many discussions on how to increase specific metrics of student success to enhance future Vernon College state funding. I appreciate, in advance, your participation and efforts.
- Please contact me with any input or questions at:
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